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Contact Officer:

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18 November 2019

Dear Councillor

Your attendance is requested at a meeting of the **EXECUTIVE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **TUESDAY, 26 NOVEMBER 2019** at 7.00 pm.

Yours faithfully

James Whiteman
Managing Director

MEMBERS OF THE EXECUTIVE

Chairman:

Councillor Caroline Reeves (Leader of the Council and Lead Councillor for the Environment & Sustainability across the borough, Transformation, Sustainable Transport, Economic Development, and Governance))

Vice-Chairman:

Councillor Fiona White ((Deputy Leader of the Council and Lead Councillor for Personal Health, Safety and Wellbeing))

Councillor Joss Bigmore, (Lead Councillor for Finance and Assets, Customer Service)
Councillor Angela Goodwin, (Lead Councillor for Housing, Access and Disability)
Councillor David Goodwin, (Lead Councillor for Waste, Licensing, and Parking)
Councillor Jan Harwood, (Lead Councillor for Planning, Regeneration and housing delivery)
Councillor Julia McShane, (Lead Councillor for Community Health, Support and Wellbeing)
Councillor John Rigg, (Lead Councillor for Major Projects)
Councillor Pauline Searle, (Lead Councillor for Countryside, Rural Life, and the Arts)
Councillor James Steel, (Lead Councillor for Tourism, Leisure, and Sport)

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

QUORUM 3



THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

- | | |
|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

AGENDA

ITEM NO.

1 APOLOGIES FOR ABSENCE

2 LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 1 - 6)

To confirm the minutes of the meeting of the Executive held on 22 October 2019.

4 LEADER'S ANNOUNCEMENTS

5 REVIEW OF COUNCILLORS' ALLOWANCES (Pages 7 - 56)

6 *PARISH COUNCILS - CONCURRENT FUNCTIONS GRANT AID: APPLICATIONS FOR ASSISTANCE 2020-21 (Pages 57 - 66)

7 LOCAL COUNCIL TAX SUPPORT SCHEME 2020-21 (Pages 67 - 98)

8 *BUSINESS PLANNING - GENERAL FUND OUTLINE BUDGET 2020-21 (Pages 99 - 124)

9 *PUBLIC REALM IMPROVEMENTS TO CHAPEL LANE, CASTLE STREET AND SWAN LANE, GUILDFORD (Pages 125 - 162)

10 *MIDDLETON INDUSTRIAL ESTATE REDEVELOPMENT (Pages 163 - 182)

11 CLIMATE CHANGE AND ENERGY MANAGEMENT - SUPPLEMENTARY ESTIMATE (Pages 183 - 186)

12 SELECTION OF THE MAYOR AND DEPUTY MAYOR 2020-21 (Pages 187 - 190)

13 EXCLUSION OF THE PUBLIC

In accordance with Regulation 5 (2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

the Council published on 29 October 2019 notice of intention to hold part of this meeting in private to discuss Item 14 below: Proposed disposal of Council-owned property in Guildford.

The notice included a statement setting out the reasons for this matter to be discussed in private and inviting anyone wishing to make representations in relation to holding part of the meeting in private for this purpose to do so by 12 noon on 18 November 2019. As at that date, no representations were received.

The reason for considering this matter in private is due to the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, which is information relating to the financial or business affairs of any particular person (including the authority holding that information).

In relation to Item 15 below, the Chairman of the Overview and Scrutiny Committee has acknowledged that, in relation to the making of the key decision therein, it is impracticable to comply with the requirement to give 28 days' notice of intention to deal with this matter in private at this meeting of the Executive; and has agreed that the taking of the key decision is urgent and cannot reasonably be deferred.

In order to consider these matters in private, the Executive is asked to consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 (as amended) and Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act."

Following approval of the resolution to exclude the public, the chairman will ask members of the public to leave the chamber to enable the Executive to consider these matters. The webcast will also be suspended whilst any such discussion takes place.

14 *PROPOSED DISPOSAL OF COUNCIL-OWNED PROPERTY IN GUILDFORD
(Pages 191 - 204)

15 *LEASE OF PROPERTY IN TOWN CENTRE (Pages 205 - 212)

Key Decisions:

Any item on this agenda that is marked with an asterisk is a key decision. The Council's Constitution defines a key decision as an executive decision which is likely to result in expenditure or savings of at least £200,000 or which is likely to have a significant impact on two or more wards within the Borough.

Under Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, whenever the Executive intends to take a key decision, a document setting out prescribed information about the key decision including:

- the date on which it is to be made,
- details of the decision makers,
- a list of the documents to be submitted to the Executive in relation to the matter,
- how copies of such documents may be obtained

must be available for inspection by the public at the Council offices and on the Council's website at least 28 clear days before the key decision is to be made. The relevant notice in respect of the key decisions to be taken at this meeting was published as part of the Forward Plan on 29 October 2019.